



## **Terms of Reference: Technical Trainer – Shea Butter Processing**

Established in 2011, the Global Shea Alliance (GSA) is a non-profit industry association based in Accra, Ghana and has over 700 members from 35 countries including food and cosmetic brands, suppliers, women's groups, and non-profit organizations. Through public-private partnerships, the GSA promotes industry sustainability, quality practices and standards, and demand for shea in food and cosmetics.

### **Background**

The GSA in partnership with 'Invest for Jobs' implemented by the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH, an initiative of the German Federal Ministry for Economic Cooperation and Development to carry out two-year project to promote investment in the shea value chain in Ghana. The objective is to improve the capacity of women shea collectors, and boost the profitability of the sector and job creation.

### **Description of Role**

The GSA is hiring technical trainers for short term service contract to support women shea processors and their cooperatives. The objective of the assignment is to conduct technical trainings on shea butter production, increase women knowledge about quality butter processing methods, and to develop best practice guidelines for shea butter production.

The training activities will be organised, and coordinated by the GSA, and private sector companies working with the women groups and processors in their communities. The approach will involve direct engagement with women shea cooperatives through practical sessions on processes for quality production, and techniques in managing a shea processing centres in the Northern regions of Ghana.

### **Duties and Responsibilities**

The role of the technical trainer will include;

1. Liaise with GSA to conduct community assessment and training needs of women processors.
2. Profile women groups into cooperatives for shea butter processing
3. Develop training curriculum and best practice manuals
4. Organise cooperative management and business trainings for women groups
5. Organise practical sessions on methods of processing quality shea butter for women groups.
6. Provide technical support to women processors in their processing centres
7. Submit pictures of each training and locations
8. Prepare training report to the GSA including all evidence of training such as attendance sheets, training videos and feedback from women beneficiaries.

### **Qualifications**

Applicant should be resident in the Northern regions

- Minimum of 5 years or more experience in shea industry and non profits.



- Must have knowledge in training women groups in shea butter production and management of processing centres.
- Demonstrate experience in women groups cooperative development, business management and alternate income activities.
- Ability to use practical training tools and modules to impart knowledge and technical information for shea butter processing.
- Must have knowledge in regulations for organic nut production
- Must have strong interpersonal skills.
- Passion and commitment for women's empowerment
- Ability to work with groups from different cultural backgrounds
- Knowledge in Microsoft office.
- Report writing

**Interested persons should please forward application and CV to this Prince Nunoo via email: [p.nunoo@globalshea.com](mailto:p.nunoo@globalshea.com) Deadline to submit application is Friday, February 25<sup>th</sup> 2022.**